

NOTICE OF GOVERNING BOARD MEETING of the YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99

PURSUANT TO A.R.S. § 38-341.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE YAVAPAI ACCOMMODATION SCHOOL DISTRICT AND TO THE GENERAL PUBLIC THAT THE GOVERNING BOARD WILL HOLD A MEETING OPEN TO THE PUBLIC AND CONDUCTED IN ACCORDANCE WITH A.R.S. § 38-431.01 ETAL. ON:

**Thursday, November 12, 2015 3:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301**

- The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. § 38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. § 38-431.03(A)(2)).
- The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. § 38-431.03(A)(4)).
- Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. § 38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. § 38-431.03(A)(7)), and international and interstate negotiations (A.R.S. § 38-431.03(A)(6)).
- Executive sessions are not open to the public; however, Board decisions will be made in open public assembly.
- YASD Governing Board may not be able to attend in person and may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the YASD District Office located at 2972 Centerpointe East Dr., Prescott, Arizona 86301 in the display box next to the entrance doors and on the district website www.YASD.com under the Governing Board tab.
- Arrangements to accommodate disabilities may be made by contacting Laurin Custis at (928)442-5138 or laurin.custis@yavapai.us prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

Item A. Call to Order, Welcome and Introductions

Item B. Limited call - Public Participation

Item C. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented**
- 2. Consider and approve the minutes from the October 1, 2015 Regular Meeting**
- 3. Consider and approve the minutes from the October 12, 2015 Special Meeting**
- 4. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
 - 9106 - \$14,379.77**
 - 9107 - \$5000.98**
 - 9108 - \$23,325.50**
 - 9109 - \$11,732.55**
 - b. Payroll voucher(s) in the amount of:**
 - VO8 PP7 - \$20,625.73**
 - VO9 PP8 - \$17,948.58**
 - VO10 PP8.1 - \$595.60**

VO11 PP9 - \$21,634.00

c. Quarterly Reports

9300 - \$870.06

Item D. Action

- 1. Consider and approve details of the Citizenship Testing, Regular ED and SPED Students**
- 2. Consider and approve 301 Plan**
- 3. Consider and approve the job description for Paraprofessionals**
- 4. Consider and approve the job description for Registrar Specialist**
- 5. Consider and approve the job description for Business Manager**
- 6. Consider and approve the job description for Teachers**
- 7. Consider and approve the job description for Dean of Students**
- 8. Consider and approve the job description for District Executive Officer**
- 9. Consider and approve adding a Board Policy to GDO-EA – Evaluation of Support Staff Members - Paraprofessional Evaluation and including new evaluation tool.**
- 10. Consider and approve the Registrar Evaluation Form**
- 11. Consider and approve the Business Manager Evaluation Form**
- 12. Consider and approve new Transition Program Para Pro work agreement**
- 13. Consider and approve Cathy Davis as a Substitute Teacher**

Item E. Discussion (No action will be taken)

- 1. Governing Board President – Superintendent Carter**
- 2. District Executive Officer – Dr. Kristen Rex**
 - **Professional Learning Community**
 - **Update on Staff Observations**
 - **True Colors Assessment**
 - **Campus Visit – Embry Riddle (Mrs. Burns)**
 - **Mat Force Presentation (Mrs. Burns)**
- 3. Budget/Cash Analysis Report**
 - **_____ % of YASD Budget Spent**
 - **Civic Fund**
 - **Gifts and Donations**
 - **Social Services**
 - **Student Activity Funds**
 - **Tax Credit**
- 4. Enrollment Report**

This time last year:

Current enrollment:
- 5. Open Call to the Public and Future Agenda Items** [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

Item F. Closing of Meeting

- 1. Date and Time of next Governing Board meeting**

December 8, 2015 @ 3:00pm

January 5, 2016 @ 3:00pm

February 2, 2016 @ 3:00pm

March 1, 2016 @ 3:00pm

- April 5, 2016 @ 3:00pm**
 - May 3, 2016 @ 3:00pm**
 - June 7, 2016 @ 3:00pm**
 - July 5, 2016 @ 3:00pm**
 - August 2, 2016 @ 3:00pm**
 - September 6, 2016 @ 3:00pm**
 - October 4, 2016 @ 3:00pm**
 - November 1, 2016 @ 3:00pm**
 - December 6, 2016 @ 3:00pm**
- 2. Adjournment**

Dated this _____ day of _____, 20_____.

Time _____

Laurin L. Custis
Administrative Assistant