

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Wednesday, April 6, 2016 11:00am
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

Item B. Limited call - Public Participation

Item C. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented**
- 2. Consider and approve the minutes from the March 1, 2016 Board Meeting**
- 3. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
 - 9118 - \$14,357.96
 - 9119 - \$5,024.06
 - 9120 - \$8,262.02
 - b. Payroll voucher(s) in the amount of:**
 - VO21 PP18 - \$18,945.79
 - VO22 PP19 - \$16,723.07

Item D. Action

- 1. Consider and approve ASBAIT Health Insurance for FY16-17.**

This item was considered and approved.
- 2. Consider and approve the YASD school calendar for FY16-17.**

This item was considered and approved.
- 3. Consider and approve the resignation of Mary Jimenez effective March 31, 2016.**

This item was considered and approved.
- 4. Consider and approve the PTO/Vacation policy effective July 1, 2016.**

This item was considered and approved.
- 5. Consider and approve the Sick Bank policy effective July 1, 2016.**

This item was considered and approved.
- 6. Consider and approve summer school beginning May 30, 2016 and ending June 23, 2016.**

This item was considered and approved.
- 7. Consider and approve the summer school Supplement to Employment Contract for Kavita Singh.**

This item was considered and approved.
- 8. Consider and approve FY 15-16 certified contract for Kavita Singh.**

This item was considered and approved.
- 9. Consider and approve certified employee contracts or letters of intent for FY16-17.**

This item was considered and approved. No action was taken on the Transition Teacher contract for FY16-17.

10. Consider and approve classified employee work agreements or letters of intent for FY 16-17.

This item was considered and approved.

11. Second and third read of Policy Advisory No. 536-547

Policy Advisory No. 536.....BEC—Executive Sessions/Open Meetings

Policy Advisory No. 537.....BEDA—Notification of Board Meetings

Policy Advisory No. 538.....BEDH— Public Participation at Board Meetings

Policy Advisory No. 539.....EBBB-E— Accident Reports

Policy Advisory No. 540.....GBEB-R—Staff Conduct

Policy Advisory No. 541.....GCCC-ED — Professional/Support Staff of Absence Without Pay

Policy Advisory No. 542.....GCQF—Discipline, Suspension and Dismissal of Professional Staff Member

Policy Advisory No. 543.....IKE—Promotion and Retention of Students

Policy Advisory No. 544.....IKF — Graduation Requirements

IKF-RB

IKF-EA,

IKF-EB

Policy Advisory No. 545.....JFAB—Tuition/Admission of Nonresident Students Requirements

Policy Advisory No. 546.....JK—Student Discipline

JK-RB—Student Discipline

Policy Advisory No. 547.....KDB-R—Public’s Right to Know/Freedom of Information

Policy Advisories No. 536-546 were considered and approved.

Policy Advisory No. 547 was considered and approved with the change from “promptly” to “48 hours”.

Item E. Discussion (No action will be taken)

1. Governing Board President – Superintendent Carter

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2. Interim District Executive Officer – Kellie Burns

- **FY 14-15 Audit review, findings, corrections.**

- **IGA’s for FY 16-17**

• **Budget/Cash Analysis Report**

- **58.72% of YASD Budget Spent**
- **Civic Fund \$16,264.75**
- **Gifts and Donations \$1,117.72**
- **Social Services \$969.82**
- **Student Activity Funds \$598.47**
- **Tax Credit \$13,794.60**
- **National Bank Credit Card Statement – New statement has not arrived**

• **Enrollment Report**

This time last year: 96/72

Current enrollment: 86/67

5. Open Call to the Public and Future Agenda Items [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore,

pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

Item F. Closing of Meeting

1. Date and Time of next Governing Board meeting

- May 10, 2016 @ 3:00pm
- June 7, 2016 @ 3:00pm
- July 5, 2016 @ 3:00pm
- August 2, 2016 @ 3:00pm
- September 6, 2016 @ 3:00pm
- October 4, 2016 @ 3:00pm
- November 1, 2016 @ 3:00pm
- December 6, 2016 @ 3:00pm

2. Adjournment

The meeting was adjourned at 12:04pm by Board President Tim Carter.

Dated this 11th day of April, 2016.

Time 9:10am


Allison Lawrence
Business Manager / Administrative Assistant