

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, May 10, 2016 3:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

Board President, Mr. Tim Carter opened the meeting at 3:02 pm.

Present for the meeting was Superintendent Carter, Allison Lawrence and Kellie Burns.

Item B. Limited call - Public Participation

No public participated in the meeting.

Item C. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the April 12, 2016 Special Board Meeting.**
- 3. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
 - 9121 - \$45,096.76**
 - 9122 - \$11,694.31**
 - 9123 - \$2,099.86**
 - 9124 - \$10,562.47**
 - b. Payroll voucher(s) in the amount of:**
 - VO23 PP20 - \$22,193.34**
 - VO24 PP21 - \$22,254.82**

The Consent Agenda was considered and approved.

Item D. Action

- 1. Consider and approve Social Responsibility Training (S.R.T.) classes for FY16-17.**

No action was taken on this item.
- 2. Consider and approve Board Authorization for Time Slip Approval for FY16-17.**

This item was considered and approved. Kellie Burns and Allison Lawrence are approved to sign time slips.
- 3. Consider and approve Payroll Statement of Authorization for FY16-17.**

This item was considered and approved.
- 4. Consider and approve Expense Voucher Statement of Authorization for FY16-17.**

This item was considered and approved.
- 5. Consider and approve hiring Evelina Acosta for the certified Transition position starting on August 1, 2016.**

This item was considered and approved.
- 6. Consider and approve Kellie Burns as the District Executive Officer for FY16-17.**

This item was considered and approved.

7. **Consider and approve the revised School District Annual Expenditure Budget for FY15-16.**

This item was considered and approved.

8. **Consider and approve the Instructional Resource Advisor job description.**

This item was considered and approved. This is a ten month position and will be added to the job description.

9. **Consider and approve the Facility Use Handbook.**

This item was considered and tabled until the June 7, 2016 board meeting.

10. **First read of Policy Advisory No. 548-551**

Policy Advisory No. 548.....BDF—Advisory Committees

Policy Advisory No. 549.....JK—Student Discipline

Policy Advisory No. 550.....JLDB— Restraint and Seclusion

JLDB-EA, EB, EC, ED – Restraint and Seclusion

Policy Advisory No. 551.....KF— Community Use of School Facilities

Policy Advisories No. 548 through No. 551 were considered. No action was taken.

Item E. Discussion (No action will be taken)

1. **Governing Board President – Superintendent Carter**

No report

2. **Interim District Executive Officer – Kellie Burns**

- **Partners for Healthy Students (visits report)**

A report shows that Aspire is a great location and services most of the students in Yavapai County.

- **Employee life insurance through ASBAIT**

Discussed the option of employees purchasing life insurance through ASBAIT.

- **Budget/Cash Analysis Report**

- **81.03% of YASD Budget Spent**
- **Civic Fund \$17,219.18**
- **Gifts and Donations \$1,118.14**
- **Social Services \$970.19**
- **Student Activity Funds \$821.12**
- **Tax Credit \$13,799.63**
- **National Bank Credit Card Statement – May 2, 2016**

- **Enrollment Report**

This time last year: 89/71

Current enrollment: 93/73

5. **Open Call to the Public and Future Agenda Items** ["Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."]

Item F. Closing of Meeting

1. **Date and Time of next Governing Board meeting**

June 7, 2016 @ 3:00pm

July 5, 2016 @ 3:00pm

August 2, 2016 @ 3:00pm

September 6, 2016 @ 3:00pm

October 4, 2016 @ 3:00pm

November 1, 2016 @ 3:00pm

December 6, 2016 @ 3:00pm

2. Adjournment

The meeting was adjourned at 3:45pm by Board President Tim Carter.

Dated this 12th day of May, 2010.

Time 7:50 am


Allison Lawrence
Business Manager / Administrative Assistant