

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Thursday, August 11, 2015 3:00pm
Yavapai Accommodation School District Office
2970 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

Item A. Call to Order, Welcome and Introductions

*Board President, Mr. Tim Carter opened the meeting at 3:00 pm.
Present for the meeting was Superintendent Carter, Dr. Rex, Allison Lawrence, Kellie Burns and Laurin Custis.*

Item B. Public Participation

No public participated in the meeting.

Item C. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented**
- 2. Consider and approve the minutes from the July 9, 2015 Regular Meeting**
- 3. Consider and approve the minutes from the July 20, 2015 Special Meeting**
The Consent Agenda was considered and approved with the understanding that item D12 was removed from the agenda under C1.

Item D. Discussion and Voting Session

- 1. Consider and approve the IGA between YASD #99 and Mayer Unified #43 for the ED-P Private Placement Program**
The IGA between YASD #99 and Mayer Unified #43 for the ED-P Private Placement Program was considered and approved.
- 2. Second and Third Read of Policy Advisory No. 519-535**
 - Policy Advisory No. 519BEC-EB — Executive Sessions / Open Meeting**
 - BEC-EC — Executive Sessions / Open Meeting**
 - BEC-ED — Executive Sessions / Open Meeting**
 - Policy Advisory No. 520BEDA-EA — Notification of Board Meetings**
 - BEDA-EB — Notification of Board Meetings**
 - BEDA-EC — Notification of Board Meetings**
 - BEDA-ED — Notification of Board Meetings**
 - BEDA-EE — Notification of Board Meetings**
 - BEDA-EF — Notification of Board Meetings**
 - BEDA-EG — Notification of Board Meetings**
 - Policy Advisory No. 521BEDB-E — Agenda**
 - Policy Advisory No. 522BEDG-EA — Minutes**
 - BEDG-EB — Minutes**
 - Policy Advisory No. 523FCB — Retirement of Facilities**
 - ~~Policy Advisory No. 524GBI — Staff Participation in Political Activities~~**
 - Policy Advisory No. 525GDQA — Support Staff Reduction in Force**
 - ~~Policy Advisory No. 526IKE RB — Promotion and Retention of Students~~**
 - Policy Advisory No. 527IKF — Graduation Requirements**
 - Policy Advisory No. 528JFAB — Tuition/Admission of Nonresident Students**
 - Policy Advisory No. 529JFABC — Admission of Transfer Students**
 - Policy Advisory No. 530JK — Student Discipline JK-RB—Student**

Discipline

Policy Advisory No. 531JLF-EB — Reporting Child Abuse/Child Protection

Policy Advisory No. 532JLIA – Supervision of Students

**Policy Advisory No. 533JQ-R – Student Fees, Fines, and Charges
JQ-EB - Student Fees, Fines, and Charges**

Policy Advisory No. 534JRCA-R — Request for Transfer of Records

Policy Advisory No. 535KDB-R — Public’s Right to Know/Freedom of Information

Policy Advisories No. 519-523, 525, 527-535 were considered and approved.

Policy Advisories No. 524 and 526 were excluded and not considered.

3. Review Policy Services Alert

The Policy Services Alert was considered. No action was taken.

4. Consider and approve the Prescott Sunrise Lions Club Teacher Donation

The Prescott Sunrise Lions Club Teacher Donations program was tabled until the next meeting. No action was taken.

5. Consider and approve the Guidelines for the 1% employee incentive program

The Guidelines for the 1% employee incentive program was considered and approved.

Guidelines for the 1% Employee Incentive Program

Goals will be set on or before September 1, 2015 and evaluation for payout will be completed on or before December 10, 2015. All employees that meet expectation will be paid in their December 18, 2015 regular check.

Goals of this program will be set to meet some or all of the following criteria: student learning, student engagement, professional learning communities’ participation, online advancement in A+ or FuelEd, communication with families, community engagement opportunities, tutoring/mentoring, developing community service parameters and procedures for YASD students, collection & utilization of data, and establishing partnerships with business and further education opportunities for students that leads to employment opportunities.

6. Consider and approve a Computer Consulting Agreement with Computer Network Solutions Inc.

The Computer Consulting Agreement with Computer Network Solutions Inc. was considered and approved.

7. Consider and approve Calendar of Board Agenda Items

The Calendar of Board Agenda Items was considered and approved.

8. Consider and approve Cycle of an IGA for YASD

The Cycle of an IGA for YASD was considered and approved.

9. Consider and approve the Long-Term Substitute Assignment Worksheet

The Long-Term Substitute Assignment Worksheet was considered and approved.

Mr. Carter called for a recess at 4:57pm

The meeting was reconvened at 5:08pm

10. Consider and approve Summer Cleaning Services Contract for YCHS

A Summer Cleaning Contract between YASD and Patrick Flannigan was considered and approved for service to be rendered between Aug. 11, 2015 and Aug. 30, 2015 at the YCHS. A second cleaning contract was considered and approved for YCHS to begin on Aug. 11, 2015 and end on June 30, 2016.

11. Consider and approve hiring Kavita Singh for a classified staff position

Kavita Singh was considered and approved for a classified staff position.

~~12. Consider and approve IGA between Mountain Institute – JTED#02 and YASD#99 for Cleaning Services for FY2016-17~~ Item D12 was removed from the Agenda. See Item C. No action was taken.

Item E. District Current Events

1. Governing Board President – Superintendent Carter

A completed IGA for Janitorial Services from MI-JTED is in the works.

2. District Executive Officer – Dr. Kristen Rex

- **Maintenance Summer Projects**
- **Baja Solar Report – year over year report (Allison)**
Allison is compiling the data from APS.
- **Budget/Cash Analysis Report**
FY14-15 will end in -50,000.00 total cash. In FY15-16 9.51% of the budget has been spent.
- **Donation Accounts Report**
 - **Civic Fund** \$12,507.85
 - **Gifts and Donations** \$1,115.21
 - **Social Services** \$1,007.07
 - **Student Activity Funds** \$802.23
 - **Tax Credit** \$12,525.12
- **Enrollment Report**
This time last year: 102 Student ADM
Current enrollment: 61 Student ADM
- **Open Call to the Public and Future Agenda Items**
 - *Admissions of a Non-Citizen Student*
 - *Citizenship Testing, Regular ED and SPED Students*
 - *Student Restraint In-service*
 - *Mandatory Reporting In-service*
 - *Policy GCO, Evaluation of Professional Staff Members*
 - *\$10,000.00 Emergency Expenditure*
 - *Baja Solar Report – year over year report (Allison)*
 - *Review of Graduation Requirements by Class*

Item F. Closing of Meeting

1. Date and Time of next Governing Board meeting

September 17, 2015 @ 3:00pm

October 1, 2015 @ 3:00pm

November 12, 2015 @ 3:00pm

December 8, 2015 @ 3:00pm

2. Adjournment

The meeting was adjourned at 5:55pm by Board President Tim Carter.

Dated this _____ day of _____, 20_____.

Time _____

Laurin L. Custis
Administrative Assistant to the YASD Board