

**GOVERNING BOARD MEETING MINUTES of the  
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, December 6, 2016 3:00pm  
Yavapai Accommodation School District Office  
2972 Centerpointe East Dr., Prescott, AZ 86301  
The agenda for the meeting will be as follows:**

**AGENDA**

**Item A. Call to Order, Welcome and Introductions**

*Board President, Mr. Tim Carter opened the meeting at 3:00pm.  
Present for the meeting was Superintendent Carter, Allison Lawrence, Kellie Burns and Terry Beasley.*

**Item B. Limited call - Public Participation**

*No public participated in the meeting.*

**Item C. Consent Agenda**

*(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)*

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the November 1, 2016 Board Meeting.**
- 3. Consider and ratify per [A.R.S. §15-321]:**
  - a. Accounts Payable voucher(s) in the amount of:**
    - 8108 - \$12,371.84**
    - 8109 - \$34,626.98**
    - 8110 - \$2,600.00**
    - 8111 - \$12,464.84**
  - b. Payroll voucher(s) in the amount of:**
    - VO10 PP9 - \$23,736.08**
    - VO11 PP10 - \$24,237.85**
    - VO12 PP11 - \$30,086.78**

*The Consent Agenda was considered and approved.*

**Item D. Action**

- 1. Consider and approve PTO to be deducted for a half day for any absence up to four (4) hours in length and a full day to be deducted for any absence over four (4) hours in length.**

*This item was considered and approved for any absence from 0.1 hours to five (5) hours in length be deducted a half day of leave. Any absence from 5.1 hours to the end of the work day will be deducted a full day of leave.*
- 2. Consider and approve Robert Johan as a substitute teacher.**

*This item was considered and approved*

**Item E. Discussion (No action will be taken)**

- 1. Governing Board President – Superintendent Carter**
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- **District Executive Officer – Kellie Burns**
  - **Governing Board Training for Kellie and Allison Dec. 5<sup>th</sup>**
- **AdvancED Report**

- Edjenuity
- Safe Schools Staff Conference Dec. 2<sup>nd</sup>
- Budget/Cash Analysis Report FY16/17
  - **40.79%** of YASD Budget Spent
  - Civic Fund \$10,355.29
  - Gifts and Donations \$1,120.44
  - Social Services \$972.18
  - Student Activity Funds \$594.81
  - Tax Credit \$14,127.42
- National Bank Credit Card Statement – Nov. 10, 2016

- **Enrollment Report**

**This time last year: 97/87**

**Current enrollment:**

**5. Open Call to the Public and Future Agenda Items** [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

**Item F. Closing of Meeting**

**1. Date and Time of next Governing Board meeting**

**January 9, 2017 @ 3:00pm (moved from the 10<sup>th</sup>)**

**February 14, 2017 @ 3:00pm**

**March 7, 2017 @ 3:00pm**

**April 4, 2017 @ 3:00pm**

**May 2, 2017 @ 3:00pm**

**June 6, 2017 @ 3:00pm**

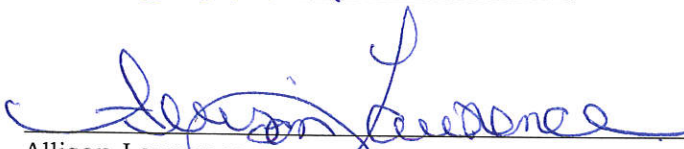
**July 11, 2017 @ 3:00pm**

**2. Adjournment**

*The meeting was adjourned at 3:35pm by Board President Tim Carter.*

Dated this 7<sup>th</sup> day of December, 2016.

Time 10:25AM



Allison Lawrence  
Business Manager / Administrative Assistant