

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, December 8, 2015 4:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

Item A. Call to Order, Welcome and Introductions

*Board President, Mr. Tim Carter opened the meeting at 4:00 pm.
Present for the meeting was Superintendent Carter, Dr. Rex, Allison Lawrence, Laurin Custis,
Dan Coulter and Marcus Bronson.*

Item B. Public Participation

No public participated in the meeting.

Item C. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented**
- 2. Consider and approve the minutes from the November 12, 2015 Regular Meeting**
- 3. Consider and Approve 2016-17 High School Civics Test**
- 4. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:
9110 - \$7,966.33**
 - b. Payroll voucher(s) in the amount of:
VO12 PP10 - \$21,687.16
VO13 PP - \$20,792.53**

The Consent Agenda was considered and approved.

Item D. Personnel Discussion and Possible Action

The Board may go into Executive Session to discuss personnel matters (A.R.S. § 38-431.03(A)(1))

- 1. Consider and approve a resignation from a certified staff member.**
The resignation effective on December 17, 2015 from Marcus Bronson was approved dependent on YASD finding a suitable replacement.
- 2. Consider and approve a resignation from a certified staff member.**
The resignation effective on February 4, 2016 from Dan Coulter was approved dependent on YASD finding a suitable replacement.

Item E. Action

- 3. Consider and approve Revision to Board Policy GDO-EA-E**
The revision to Board Policy GDO-EA-E was considered and approved.
- 4. Consider and Approve Assessment Agreement with Renaissance Learning for YASD#99**
This Item was considered and tabled until the January 7, 2016 meeting. No action was taken.
- 5. Consider and approve a change in the January 2016 Meeting Date and Time**
The January 5, 2016 meeting date was considered and changed to January 7, 2016 at 3:00pm.
- 6. Consider and approve part-time classified position – Driver for Transition Program**
This item was considered and tabled until the January 7, 2016 meeting. No Action was taken.
- 7. Consider and approve Yavapai County Statement of Meeting Notice**
The YASD Meeting Notice was considered and approved.

Item F. Discussion (No action will be taken)

1. Governing Board President – Superintendent Carter

No report was given.

2. District Executive Officer – Dr. Kristen Rex

• **Arizona School Risk Retention Trust – Prepaid Legal**

YASD is over budget in Prepaid Legal fees. Legal fees will be kept to a minimum.

• **Winter Graduation**

3 Students will graduate on December 16, 2015 at 7pm in the Giffin/Taylor Room.

• **1% goals**

All 1% Goals are complete.

• **301 update**

301 projects will be worked on during Professional Development dates in January and February 2016.

• **Transition of Board Administrative Assistant**

Dr. Rex and staff will continue the duties of the Board Administrative Assistant until a suitable replacement for Mrs. Custis can be trained.

• **Budget/Cash Analysis Report**

• **34.73% of YASD Budget Spent**

• **Civic Fund** \$15,701.13

• **Gifts and Donations** \$1,116.52

• **Social Services** \$978.78

• **Student Activity Funds** \$518.29

• **Tax Credit** \$11,783.43

• **Enrollment Report**

This time last year: 77

Current enrollment: 62

5. Open Call to the Public and Future Agenda Items

["Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."] *There were no open calls from the public.*

Item G. Closing of Meeting

1. Date and Time of next Governing Board meeting

January 7, 2016 @ 3:00pm

February 2, 2016 @ 3:00pm

March 1, 2016 @ 3:00pm

April 5, 2016 @ 3:00pm

May 3, 2016 @ 3:00pm

June 7, 2016 @ 3:00pm

July 5, 2016 @ 3:00pm

August 2, 2016 @ 3:00pm

September 6, 2016 @ 3:00pm

October 4, 2016 @ 3:00pm

November 1, 2016 @ 3:00pm

December 6, 2016 @ 3:00pm

2. Adjournment

The meeting was adjourned at 4:53pm by Board President Tim Carter.

Dated this 10th day of December, 2015.

Time 12:15pm

L. Custis
Laurin L. Custis
Administrative Assistant