

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, February 2, 2016 3:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

Board President, Mr. Tim Carter opened the meeting at 3:02 pm.

Present for the meeting was Superintendent Carter, Allison Lawrence and Kellie Burns.

Item B. Limited call - Public Participation

No public participated in the meeting.

Item C. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented**
- 2. Consider and approve the minutes from the January 7, 2016 Regular Meeting**
- 3. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
 - 9113 - \$4,596.43
 - 9114 - \$4,668.00
 - 9115 - \$28,635.40
 - b. Payroll voucher(s) in the amount of:**
 - VO17 PP14 - \$19,014.94
 - VO18 PP15 - \$21,923.01

The Consent Agenda was considered and approved.

Item D. Action

- 1. Consider and Approve Assessment Agreement with Renaissance Learning for YASD#99**

This Item was considered and tabled until the March 1 1, 2016 meeting. No action was taken.
- 2. Consider and approve Additional Administrative Services Agreement with Arizona School Risk Retention Trust, Inc.**

This Item was considered and approved.
- 3. Consider and approve the donation of educational professional development books from Dr. Kristen Rex in the amount of \$200.00.**

This Item was considered and approved.
- 4. Consider and approve a new elective course partnering with Community Health Services called "Safe Dates".**

This Item was considered and tabled until the March 1 1, 2016 meeting. No action was taken.
- 5. Consider and approve ASTEP Hazelden Adolescent Recovery course for elective credit for ASTEP students.**

This Item was considered and tabled until the March 1 1, 2016 meeting. No action was taken.
- 6. Consider and approve agenda format changes.**

This item was considered and approved. The administration has been directed to develop guidelines for the development of board agendas and how they will be posted.

7. Consider and approve the Timeline and Process for selecting a new District Executive Officer.

This Item was considered and approved. The timeline will be:

February 18th – Special YASD board meeting to approve the DEO posting.

March 25th – DEO job posting to close at 5:00pm.

March 28th – Packets to be distributed to the committee team.

March 29th – Committee team will review the packet and select approximately 6 candidates to interview.

March 30th-31st – Announce interviews / finalists.

April 12th – Social to be held in the Training Room at 12:30-2:00 for students and staff. 5:00pm-6:30pm for the public.

April 13th – Interviews

April 14th-15th – Reference checks

May 10th – YASD board meeting. Consider and approve the new DEO.

July 1st – DEO start date.

Item E. Discussion (No action will be taken)

1. Governing Board President – Superintendent Carter

- *Encourages Kellie and Allison to attend the next New and Prospective governing board training.*

2. Interim District Executive Officer – Kellie Burns

- **Update on the January 22, 2016 PLC day.**

A backbone representative came to YASD to speak with teachers about the A+ curriculum and to introduce the new teachers working in A+. Advanced Ed discussions. New professional development opportunity for teachers called Educational Impact.

- **Discuss CVUSD IGA**

Allison and Kellie to contact CVUSD to set up a meeting by March 1st.

- **Update on evaluations**

4 evaluations to complete

- **Budget/Cash Analysis Report**

- 46.78 % of YASD Budget Spent
- **Civic Fund \$15,723.77**
- **Gifts and Donations \$1,116.72**
- **Social Services \$978.95**
- **Student Activity Funds \$641.00**
- **Tax Credit \$13,328.25**

- **Enrollment Report**

Discussed implementing an Exit Interview for students.

This time last year: 99/73

Current enrollment: 95/68

5. Open Call to the Public and Future Agenda Items [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

Item F. Closing of Meeting

1. Date and Time of next Governing Board meeting

February 18, 2016 @ 3:00pm - Special

March 1, 2016 @ 3:00pm

April 5, 2016 @ 3:00pm
May 10, 2016 @ 3:00pm
June 7, 2016 @ 3:00pm
July 5, 2016 @ 3:00pm
August 2, 2016 @ 3:00pm
September 6, 2016 @ 3:00pm
October 4, 2016 @ 3:00pm
November 1, 2016 @ 3:00pm
December 6, 2016 @ 3:00pm

2. Adjournment

The meeting was adjourned at 3:37pm by Board President Tim Carter.

Dated this 3rd day of February, 2016.

Time 11:02 AM



Allison Lawrence
Business Manager / Administrative Assistant