

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, March 1, 2016 3:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

Board President, Mr. Tim Carter opened the meeting at 3:000 pm.

Present for the meeting was Superintendent Carter, Allison Lawrence, Kellie Burns and Terry Beasley.

Item B. Limited call - Public Participation

No public participated in the meeting.

Item C. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented**
- 2. Consider and approve the minutes from the February 18, 2016 Special Meeting**
- 3. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:
9117 - \$7,588.55**
 - b. Payroll voucher(s) in the amount of:
VO20 PP17 - \$18,728.60**

The Consent Agenda was considered and approved.

Item D. Action

- 1. Consider and Approve Assessment Agreement with Renaissance Learning for YASD#99**
This item was considered and approved.
- 2. Consider and approve a new elective course partnering with Community Health Services called "Safe Dates".**
This item was considered and approved. Teaching certificate and fingerprint clearance card must be verified before the class starts or a certified teacher must be present and named.
- 3. Consider and approve ASTEP Hazelden Adolescent Recovery course for elective credit for ASTEP students.**
This item was considered and approved. Teaching certificate and fingerprint clearance card must be verified before the class starts or a certified teacher must be present and named.
- 4. Consider and approve guidelines for board agendas.**
This item was considered and approved.
- 5. Consider and approve FY15-16 calendar changes.**
This item was considered and approved.
- 6. Consider and approve Allison Lawrence to be named on the National Bank credit card.**
This item was considered and approved. Credit cards statements will be presented at all board meetings.
- 7. Consider and approve ASBAIT for FY16-17.**
This item was considered and tabled until the April 5, 2016 board meeting.
- 8. First read of Policy Advisory No. 536-547**

- Policy Advisory No. 536.....BEC—Executive Sessions/Open Meetings
 Policy Advisory No. 537.....BEDA—Notification of Board Meetings
 Policy Advisory No. 538.....BEDH— Public Participation at Board Meetings
 Policy Advisory No. 539.....EBBB-E— Accident Reports
 Policy Advisory No. 540.....GBEB-R—Staff Conduct
 Policy Advisory No. 541.....GCCC-ED — Professional/Support Staff of Absence Without Pay
 Policy Advisory No. 542.....GCQF—Discipline, Suspension and Dismissal of Professional Staff Member
 Policy Advisory No. 543.....IKE—Promotion and Retention of Students
 Policy Advisory No. 544.....IKF — Graduation Requirements
 IKF-RB
 IKF-EA,
 IKF-EB
 Policy Advisory No. 545.....JFAB—Tuition/Admission of Nonresident Students Requirements
 Policy Advisory No. 546.....JK—Student Discipline
 JK-RB—Student Discipline
 Policy Advisory No. 547.....KDB-R—Public’s Right to Know/Freedom of Information

Policy Advisories No. 536 through No. 547 were considered. No action was taken.

Item E. Discussion (No action will be taken)

1. Governing Board President – Superintendent Carter

- *Has received a lot of emails and phone calls interested in the District Executive Officer position.*

2. Interim District Executive Officer – Kellie Burns

- **Student Exit Survey Form.**
Students who withdraw from YASD will fill out a Student exit survey form.
- **Professional Development Day 2/11/16.**
Great discussions on blended learning, working as a team. Mr. Beasley introduced Google docs. New testing protocol.
- **Vacation / PTO**
No report
- **Budget/Cash Analysis Report**
 - 46.78 % of YASD Budget Spent
 - **Civic Fund \$15,723.77**
 - **Gifts and Donations \$1,116.72**
 - **Social Services \$978.95**
 - **Student Activity Funds \$641.00**
 - **Tax Credit \$13,328.25**
- **Enrollment Report**
Discussed implementing an Exit Interview for students.
This time last year: 99/73
Current enrollment: 95/68

5. Open Call to the Public and Future Agenda Items ["Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."]

Item F. Closing of Meeting

1. Date and Time of next Governing Board meeting

February 18, 2016 @ 3:00pm - Special

March 1, 2016 @ 3:00pm

April 5, 2016 @ 3:00pm

May 10, 2016 @ 3:00pm

June 7, 2016 @ 3:00pm

July 5, 2016 @ 3:00pm

August 2, 2016 @ 3:00pm

September 6, 2016 @ 3:00pm

October 4, 2016 @ 3:00pm

November 1, 2016 @ 3:00pm

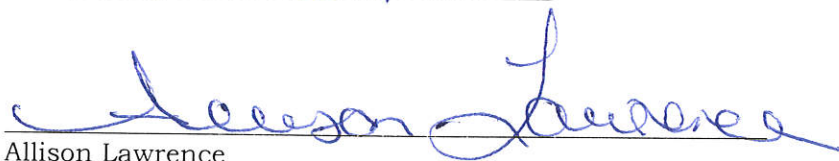
December 6, 2016 @ 3:00pm

2. Adjournment

The meeting was adjourned at 4:07pm by Board President Tim Carter.

Dated this 3rd day of March, 2016.

Time 7:30am



Allison Lawrence
Business Manager /Administrative Assistant