

**GOVERNING BOARD MEETING MINUTES of the  
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, March 7, 2017 8:00am  
Yavapai Accommodation School District Office  
2972 Centerpointe East Dr., Prescott, AZ 86301  
The agenda for the meeting will be as follows:**

**AGENDA**

**Item A. Call to Order, Welcome and Introductions**

*Board President, Mr. Tim Carter opened the meeting at 8:00am.*

*Present for the meeting was Superintendent Carter, Allison Lawrence, Kellie Burns and Jamie Granillo (Miss. Granillo was shadowing Superintendent Carter, representing Prescott Area Leadership).*

**Item B. Limited call - Public Participation**

*No public participated in the meeting.*

**Item C. Consent Agenda**

*(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)*

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from February 14, 2017 Board Meeting.**
- 3. Consider and ratify per [A.R.S. §15-321]:**
  - a. Accounts Payable voucher(s) in the amount of:**
    - 8118 - \$16,337.88**
    - 8119 - \$2,368.34**
    - 8120 - \$21,325.75**
  - b. Payroll voucher(s) in the amount of:**
    - VO19 PP17 - \$26,775.99**

*The consent agenda was considered and approved.*

**Item D. Action**

- 1. Consider and approve PACE Purchasing Cooperative.**

*This item was not approved.*
- 2. Consider and approve policy update for part-time employees for holiday pay.**

*This item has been tabled until the Special Board Meeting on March 29, 2017.*
- 3. Consider and approve ASBAIT for health, dental and vision insurance for FY17-18.**

*This item has been tabled until the Special Board Meeting on March 29, 2017.*

**Item E. Presentations (No action will be taken)**

- 1. Governing Board President – Superintendent Carter**
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- **District Executive Officer – Kellie Burns**
  - **Superintendent certification update** – *Mrs. Burns took the 1<sup>st</sup> Superintendents test in January. Test results are delayed until a grading standard is established.*
- **AdvancED Report**
  - **Standards of quality** – *Mrs. Burns will work on revamping the District goals.*
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- **Budget/Cash Analysis Report FY16/17**

- **65.90%** of YASD Budget Spent
- **Civic Fund \$16,054.20**
- **Gifts and Donations \$1,122.35**
- **Social Services \$866.13**
- **Student Activity Funds \$595.83**
- **Tax Credit \$14,351.40**
- **National Bank Credit Card Statement – February 10, 2017**

- **Enrollment Report**

**This time last year: 95 (Total Students) / 61 (ADM)**

**Current enrollment: 92 (Total Students) / 63 (ADM)**

**5. Open Call to the Public and Future Agenda Items** ["Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."]

**Item F. Closing of Meeting**

**1. Date and Time of next Governing Board meeting**

**March 29<sup>th</sup> @ @ 1:00pm – Special Board Meeting**

**April 4, 2017 @ 3:00pm**

**May 9, 2017 @ 3:00pm (moved from May 2<sup>nd</sup>)**

**June 6, 2017 @ 3:00pm**


**July 11, 2017 @ 3:00pm**

**2. Adjournment**

*The meeting was adjourned at 8:44am by Board President Tim Carter.*

Dated this 8<sup>th</sup> day of March, 2017.

Time 9:12am

  
 Allison Lawrence  
 Business Manager / Administrative Assistant