

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**November 14, 2013 3:00pm
Yavapai Accommodation School District Office
2970 Centerpointe East, Prescott, AZ 86301
The agenda for the meeting will be as follows:**

Copies of agendas and supplementary documentation relative to public meetings are available from the District Office during normal work hours 24 hours prior to meeting and on the day of the meeting.

Item A. Call to Order, Welcome and Introductions – Superintendent Tim Carter
Board President, Mr. Tim Carter, opened the meeting at 3:04 pm.

**Present for this meeting; Board President, Mr. Tim Carter, Jim Taylor, Rita Leyva,
Allison Lawrence, Laurin Custis and Jan Arn.**

Item B. Public Participation

Jan Arn spoke before the Board regarding her pending termination.

Item C. Consider approving the Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

1. Consider and approve the agenda as presented.
2. Consider and approve the minutes from the October 10, 2013 Regular Meeting.
3. Consider and approve the minutes from the November 4, 2013 Special Meeting.

The Consent Agenda was approved.

Item D. Discussion and Voting Session

1. Second and third read of Policy Advisory No. 476 – 492

Policy Advisory No. 476	BEDB — Agenda
Policy Advisory No. 477	CBCA — Delegated Authority
Policy Advisory No. 478	CBI — Evaluation of Superintendent
Policy Advisory No. 479	CM — School District Annual Report
Policy Advisory No. 480.....	DJE — Bidding/Purchasing Procedures DJE-R — Bidding/Purchasing Procedures DJE-E — Bidding/Purchasing Procedures
Policy Advisory No. 481	EBA — Reporting of Hazards/ Warning Systems
Policy Advisory No. 482	EBBB — Accident Reports
Policy Advisory No. 483	EBC — Emergencies
Policy Advisory No. 484	GBI — Staff Participation in Political Activities
Policy Advisory No. 485	GCFC — Professional Staff Certification and Credentialing Requirements
Policy Advisory No. 486	IHB-R — Special Instructional Programs
Policy Advisory No. 487	IMG — Animals in Schools
Policy Advisory No. 488	JLCB — Immunizations of Students
Policy Advisory No. 489	JLCD — Medicines/Administering Medicines to Students

JLCD-R — Medicines/Administering

Medicines to Students *Note:* This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation. Page 2 of 94

Policy Advisory No. 490JLF — Reporting Child Abuse/Child Protection

JLF-R — Reporting Child Abuse/ Child Protection

Policy Advisory No. 491 KHA — Public Solicitations in Schools

Policy Advisory No. 492 GBED – Smoking by Staff Members

JICG – Tobacco Use by Students

KFAA – Smoking on School Premises at Public Functions

The Policy Advisories No. 476 through No. 492 were considered and approved with two changes:

1. Policy Advisory No. 477 shall have “Superintendent” in the first sentence replaced with “Director of Instructional Services”.

2. Policy Advisory No. 478 shall be deleted.

2. Consider and approve the termination of a classified staff member.

The termination of a classified staff member to be effective immediately was considered and approved.

3. Consider and Ratify the 1GPA Contract Awards.

a. RFP #C13-24

b. RFP #C13-20

The RFP #C13-24 and RFP #C13-20 were considered and ratified.

Item E. District Updates

1. Governing Board President – Superintendent Mr. Tim Carter

No report was given.

2. Director of Instruction – Mr. Jim Taylor

a. Hiring a temporary employee for Reception/Attendance

Mr. Taylor stated that he will be hiring Sierra Leyva as a Temporary Employee as the Receptionist/Attendance Clerk.

b. NCA

Mr. Taylor spoke to Don Enz regarding the YASD NCA Accreditation.

Mr. Taylor is going to have the Military come in December to reevaluate YASD for recruitment tier levels.

3. Enrollment report

Enrollment this time last year: 121 Student ADM.

Current Enrollment: 99 Student ADM.

Item F. Closing of Meeting

1. Set Date and Time of next Governing Board meeting

Thursday, December 12, 2013 at 3:00 PM at YASD.

2. Adjournment

The meeting was adjourned at 3:26 pm by Board President, Mr. Tim Carter.