

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**December 12, 2013 3:00pm
Yavapai Accommodation School District Office
2970 Centerpointe East, Prescott, AZ 86301
The agenda for the meeting will be as follows:**

Item A. Call to Order, Welcome and Introductions – Superintendent Tim Carter
Board President, Mr. Tim Carter, opened the meeting at 3:17 pm.

Item B. Public Participation
No public participated in the meeting.

Item C. Consider approving the Consent Agenda
(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented**
- 2. Consider and approve the minutes from the November 14, 2013 Regular Meeting.**

The Consent Agenda was approved.

Item D. Discussion and Voting Session

- 1. First read of Policy Advisory No. 493 – 496**

Policy Advisory No. 493BCB — Board Member Conflict of Interest
Policy Advisory No. 494CBI — Evaluation of dent
Policy Advisory No. 495DJE — Bidding/Purchasing Procedures
Policy Advisory No. 496JICH — Drug and Alcohol Use by Students

The first read of Policy Advisory No. 493-496 were considered and no action was taken.

- 2. Consider and approve the retirement of the Director of the Instructional Services.**

The retirement of the Director of Instructional Services, effective June 30, 2014, was considered and approved.

- 3. Consider and approve a supplemental contract for Wallace Kellett.**

The supplemental contract for Wallace Kellett was considered and approved. Mr. Kellett will be providing AIMS tutoring to the students at YASD.

- 4. Consider and approve a part time Tech position.**

The part time Tech position was considered and approved.

- 5. Consider and approve employing Alan Sean for the Tech Position.**

The employment of Alan Sean for the Tech position was considered and approved.

- 6. Consider and approve the 2013/14 Trust Coverage Agreement Amendment.**

The 2013/14 Trust Coverage Agreement Amendment was considered and approved.

- 7. Consider and approve the continuation of the Trust Loyalty Program.**
The continuation of the Trust Loyalty Program was considered and no action was taken.
- 8. Consider and approve the YASD #99 Social Services Fund.**
The YASD #99 Social Services Fund was considered and approval is contingent upon the approval of legal counsel.

Item E. District Updates

- 1. Governing Board President – Superintendent Mr. Tim Carter**
Mr. Carter stated that getting a job description and pay scale for the Director of Instructional Services together soon is important. He will look those over and consider posting the position in the near future.
- 2. Director of Instruction – Mr. Jim Taylor**
 - Greater Yavapai Purchasing Consortium (GYPC) is adding a few new items to their catalog.
 - YASD Evening Program – Mr. Taylor stated that they will keep the Evening Program going at this time as they have had a few new students enroll in the program.
- 3. Enrollment report**
Enrollment this time last year: 127 Student ADM.
Current Enrollment: 99 Student ADM.

Item F. Closing of Meeting

- 1. Set Date and Time of next Governing Board meeting**
 - January 9, 2014 @ 8am
 - February 13, 2014 @ 3pm
 - March 6, 2014 @ 4pm
 - April 10, 2014 @ 3pm
 - May 8, 2014 @ 3pm
 - June 12, 2014 @ 3pm

2. Adjournment

The meeting was adjourned at 3:56 pm by Board President, Mr. Tim Carter.